



## NOTES:

1. Roadway Easement Form should be complete, with signatures of all landowners. Incomplete form will not be accepted.
2. Party of the first part: Print the name of the landowner. If there is more than one landowner, each landowner's name must be printed.
3. Township: If the roadway easement is on a township road, print the name of the township where the easement is located.
4. Legal Description: An example of how to complete the legal description (paragraph 3) of the form:

“All that property lying 75 feet south and adjacent to the North Section line of the SE ¼ of Section 1, Township 154, North of Range 100, West of the Fifth Principal Meridian, excepting the North 33 feet. Easement is for 42 feet additional road easement.”
5. Additional Easement: This is the additional easement that is being required by this form per the Williams County Zoning Ordinance and Subdivision Regulations, adopted September 15, 2015, or as amended.
6. Entity Landowner: If the landowner is a corporation, partnership, limited liability company, or limited liability partnership, or similar entity, a resolution authorizing the easement signed by an authorized officer or partner must be provided with this form. If the landowner is a trust or an estate, documents appointing the person signing as trustee or personal representative must be provided with this form. If the person signing this form is acting under a power of attorney or other similar capacity on behalf of the landowner(s), the appointing document must be provided with this form. Any officer, partner, trustee, personal representative, power of attorney or other such agent signing this form on behalf of the landowner(s) shall indicate the office, position, or other representative capacity of such agent on this form.
7. Notarization: If there is more than one landowner, each landowner's signature must be acknowledged and notarized as set forth in this form.